



## 2016 Social Service Funding Application – Non-Alcohol Funds

Applications for 2016 funding must be complete and submitted electronically to the City Manager's Office at [ctoomay@lawrenceks.org](mailto:ctoomay@lawrenceks.org) by 5:00 pm on Friday, May 15, 2015. Applications received after the deadline or not following the attached format **will not** be reviewed by the Social Service Funding Advisory Board.

**General Information:** Each year, the City Commission considers requests for the allocation of dollars to a number of agencies that provide services benefiting the Lawrence community. These funds are to be used to support activities that align with the Community Health Plan which was developed with input from many people throughout the community. The five areas for the plan are listed below:

- Access to healthy foods
- Access to health services
- Mental health
- Physical activity
- Poverty and jobs

More information on the Community Health Plan can be found at <http://ldchealth.org/information/about-the-community/community-health-improvement-plan/>.

Applications will be reviewed by the Social Service Funding Advisory Board at meetings held from 8:00 a.m. to 12:00 p.m. on May 27. **Applicants are asked to make a contact person available by phone at that time in case questions arise.**

Following their review, the Advisory Board will forward recommendations for funding to the City Commission. Recommendations will be based upon the following criteria:

- availability of city funds
- the stated objectives of the applicant's program
- alignment of the program with the Community Health Plan
- the efforts to collaborate and create a seamless system of support for residents
- outcomes that move program participants from total dependency toward measurable levels of independence
- ability to measure progress toward the program objectives and the Community Health Plan
- past performance by the agency in adhering to funding guidelines (as appropriate)

The final decision regarding funding will be made by the City Commission when they adopt the Annual Operating and Capital Improvement Budget in August.

Please note that funds will be disbursed according to the following schedule unless otherwise agreed to in writing:

- First half of funds will not be disbursed before April 1
- Second half of funds will not be disbursed before October 1

**Questions?** Contact Casey Toomay, Assistant City Manager at [ctoomay@lawrenceks.org](mailto:ctoomay@lawrenceks.org) or at 785-832-3409.



## City of Lawrence

### 2016 Social Service Funding Application – Non-Alcohol Funds

#### SECTION 1. APPLICANT INFORMATION

Legal Name of Agency: Jayhawk Area Agency on Aging, Inc.  
 Name of Program for Which Funding is Requested: Match & Administration  
 Primary Contact Information (must be available by phone 5/27/15 from 8 a.m. to 12:00 p.m.)  
 Contact Name and Title: Jocelyn Lyons, Executive Director 2nd contact: Jean Stueve, Fiscal Manager  
 Address: 2910 SW Topeka Blvd  
 Telephone: 785 235-1367 Fax: 785 235-2443  
 Email: [jlyons@jhawkaaa.org](mailto:jlyons@jhawkaaa.org) [jstueve@jhawkaaa.org](mailto:jstueve@jhawkaaa.org)

#### SECTION 2. REQUEST INFORMATION

- A. Amount of funds requested from the City for this program for calendar year 2016: \$7,400  
 B. Will these funds be used for capital outlay (equipment or facilities?) If so, please describe: **NO**  
 C. Will these funds be used to leverage other funds? If so, how: **YES**  
**Between 10% and 25% Local Resources are required for match with the federal Older Americans Act programs.**  
 D. Did you receive City funding for this program in 2015? If so, list the amount and source for funding (i.e. General Fund, Alcohol Fund, etc.): **NO**  
**2015 was the first year since 1976 that the City of Lawrence did not support Jayhawk Area Agency on Aging.**  
 1. How would any reduction in city funding in 2016 impact your agency?  
**If JAAA does not receive sufficient match from our local governments, we must use our limited reserves to meet the match required to draw the federal funds.**  
 2. If you are requesting an increase in funding over 2015, please explain why and exactly how the additional funds will be used:  
**JAAA is requesting funding level to what the City of Lawrence provided 2009 through 2014.**

#### SECTION 3. PROGRAM BUDGET INFORMATION

- A. Provide a detailed budget for the proposed program using the following categories: personnel (list each staff position individually and note if new or existing), fringe benefits, travel, office space, supplies, equipment, other.  
**Enclosed**  
 B. What percent of 2016 program costs are being requested from the City?  
**JAAA is requesting 1.5% percent of the program's total budgets from the City of Lawrence, but the program is required to have matching funds.**

**The OAA budget for 2016 needs \$63,696 in Local Resources. JAAA's request is 11.6% of Local Resources in our Older Americans Act budget.**

- C. Provide a list of all anticipated sources of funding and funding amount for this program in 2016:  
**Older Americans Act Programs**

<b>Federal &amp; State OAA</b>	<b>\$430,158</b>
<b>Participant donations</b>	<b>6,004</b>
<b>City of Lawrence</b>	<b>7,400</b>
<b>Other Local Resources</b>	<b>56,296 (Douglas, Jefferson and Shawnee Counties, City of Topeka)</b>
<b>Advertising Income</b>	<b>3,000</b>

**(Shawnee County & City of Topeka provide additional funds for other JAAA programs also)**

#### **SECTION 4. STATEMENT OF PROBLEM / NEED TO BE ADDRESSED BY PROGRAM**

- A. Provide a brief statement of the problem or need your agency proposes to address with the requested funding and/or the impact of not funding this program. The statement should include characteristics of the client population that will be served by this program. If possible, include statistical data to document this need.

**JAAA is the initial point of entry for all things pertaining to aging. With Older Americans' Act (OAA) funds and their required match, JAAA provides Information & Referral, Outreach, Assessment, Case Management, Coordination, Program Development, and Congregate meals to Lawrence residents 60 years of age and older and Caregiver assistance to those caring for their loved ones.**

**Although our Unduplicated database only tracks by county, since October 2014 under the above OAA programs JAAA has served 458 individuals in Douglas County (12% minority; 47% age 75 and older; 19% Low Income; 40% Live Alone; 24% Frail/Disabled) According to the Census Bureau, 78% of Douglas County population resides in Lawrence.**

**JAAA also administers funding to sub-contracting agencies to provide Congregate and Home Delivered Meals, Homemaker, Bathing and Respite services in Lawrence.**

- B. How was the need for this program determined?  
**In 1976, the Older Americans Act passed by Congress established area agencies on aging to assist with meeting the needs of the aging population. With OAA services, individuals can delay nursing facility admittance.**
- C. Why should this problem/need be addressed by the City? **The Federal and State governments expect local communities to assist with taking care of its more vulnerable population. These programs help keep seniors involved in their own community and in-home assistance is more cost effective than nursing homes.**
- D. How does the program align with the Community Health Plan (see page one)?  
**OAA Congregate meal programs provide healthy, low sodium, low fat meals to seniors.**

**Assessment and Case Management and Caregiver assistance, coordinate services in an elderly person's home to assist with homemaking, bathing and other needs to remain independent. Information staff and case managers are knowledgeable of other community services and assist individuals who don't know where to turn for other services such as rides for medical appointments, commodities, Kansas Department of Agriculture Farmers Market Vouchers, home delivered meals, Bert Nash services, Medicare D enrollment assistance, Prescription drug assistance, Medicaid enrollment.**

#### **SECTION 5. DESCRIPTION OF PROGRAM SERVICES**

- A. Provide a brief description of the service you will provide and explain how it will respond to the need you identified in Section 4. The description should include how many clients will be served, and should describe as specifically as possible the interaction that will take place between the provider and the user of the service.  
**In Douglas County, JAAA will**
- **assess and case manage 80 individuals in 2016, coordinating care in their homes as funding allows**
  - **assist 50 Caregivers with information and assistance with caring for a loved one**
  - **serve 350 unduplicated seniors nutritious congregate meals under our CHAMPSS program (Choosing Healthy Appetizing Meal Program Solutions for Seniors)**
- B. What other agencies in the community are providing similar types of services. What efforts have you made to avoid duplication or coordinate services with those agencies?  
**Project Lively also provides case coordination for all ages in Douglas County. As soon as it is apparent that both agencies are involved with a case, the client selects one agency for assistance. Project Lively cannot coordinate OAA in-home services for individuals. Douglas County Senior Services also serves Congregate Meals for seniors and there are a handful of seniors that have had meals with both DCSS and JAAA, allowable under OAA regulations.**

## **SECTION 6. PROGRAM OBJECTIVES**

Please provide three specific program objectives for 2016. Objectives should demonstrate the purpose of the program and measure the amount of service delivered or the effectiveness of the services delivered. A time frame and numerical goal should also be included. Examples include, "75% of clients receiving job training will retain their job one year after being hired," "increased fundraising efforts will result in a 15% increase in donations in 2016," "credit counseling services will be provided to 600 clients in 2016," etc. **Applicants will be expected to report their progress toward meeting these objectives in their six-month and annual reports to the City.**

- 1. 80% of surveyed CHAMPSS congregate meal participants will respond YES to the question "Has this program improved your wellbeing?" in 2016.**
- 2. 5000 CHAMPSS meals will be served in Lawrence to individuals 60 and over in 2016**
- 3. 80 individuals will be assessed and case managed in Douglas County in 2016. Because JAAA's case management clients are frail and many have chronic health issues, we cannot measure how long our assistance delays nursing home admittance.**